

Disability Services: Appeals and Grievances

Procedures for Appeals and Grievances

Appeal of Accommodations under the Rehabilitation Act or Americans with Disabilities Act:

A student who wishes to appeal an accommodation because the accommodation is felt to be inadequate or inappropriate should contact Disability Services within 90 days of receiving the accommodation to discuss his or her concerns.

If a satisfactory resolution cannot be obtained in discussion with Disability Services then an appeal should be made, in writing, to **Dean of the Seminary** within 15 days of failing to achieve a resolution through Disability Services.

The Dean of the Seminary will review all pertinent information and make a final determination of a reasonable accommodation for the student within 30 working days.

Complaints under the Rehabilitation Act or Americans with Disabilities Act: A student should file a written complaint with the Dean of the Seminary within 90 days of the alleged violation. The Senior Associate Dean of the Seminary may conduct an investigation, as is appropriate, to resolve the alleged violation.

Either party may appeal the outcome of the formal process by filing a written appeal within 15 days of the date that written notice of the outcome is sent to the parties. Appeals should be made to **Dean of the Seminary**. Appeals will be decided within 30 days of the date they are filed. The appeal of an accommodation that involves the waiver of an academic requirement must be presented to the **Committee on Academic Status** in consultation with Disability Services.