



Lancaster Theological Seminary

DO NOT DISCLOSE DIRECTORY INFORMATION

This form may be completed on-line, printed, signed and submitted to the Registrar.
If you wish to have a record of this transaction, please print a copy for your files.

Student Name:	Program:
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Lancaster Theological Seminary is committed to complying with the **Family Educational Rights and Privacy Act** of 1974. Certain student information has been determined as "directory information" under the terms of the act and may be disclosed to a third party without the written consent of the student. At Lancaster Theological Seminary, "Directory Information" includes name, address, telephone number, Seminary e-mail address, major field of study, denomination, participation in seminary activities, dates of attendance, degrees and awards received, and previous educational institutions attended.

Under the Act students have the right to withhold the disclosure of any or all of the categories of "Directory Information" listed below.

Please consider very carefully the consequences of any decision by you to withhold any category of "Directory Information." Should you decide to inform Lancaster Theological Seminary not to release any or all of this "Directory Information," any future requests for such information from non-institutional persons or organizations will be refused.

Lancaster Theological Seminary will honor your request to withhold any of the categories listed below, but cannot assume responsibility to contact you for subsequent permission to release them. Regardless of the effect upon you, Lancaster Theological Seminary assumes no liability for honoring your instructions that such information be withheld.

Please mark the appropriate box(es) and affix your signature below if it is your intention to authorize Lancaster Theological Seminary to withhold the following public or Directory Information.

	INFORMATION	DO NOT DISCLOSE
Category I	Name, address, telephone number, e-mail address, denomination, dates of attendance, class.	
Category II	Previous institution(s) attended, major field of study, awards (including Dean's List), degree(s) conferred (including dates).	
Category III	Past and present participation in officially recognized activities, date and place of birth.	
Category IV	Any and all item(s) listed above.	

OR list in this space any specific item(s) that you wish not to be disclosed:

By my signature below, I acknowledge that the information noted above MAY NOT be released or published. I understand that this action will remain in effect from the date it is received by the Registrar until such time as the Registrar receives my written notification to rescind it.

Signature: _____ Date: _____

Date received by Registrar:	Signature of Registrar:
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