



Lancaster Theological Seminary

ADD or DROP COURSES

If you wish to have a record of this transaction, please print a copy for your files.

Today's Date:	
Student Name:	Program:
Academic Year:	Academic Term:

ADD COURSES: Fall and Spring term courses may be added prior to the second meeting of the course.	
Course No.	Course Title

	<p>NOTE: Making this change may affect your financial aid eligibility. See the <i>LTS Financial Aid Handbook</i> for further information</p>
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DROP COURSES: A course may be dropped at any time prior to the last class session. If a course is dropped prior to the end of the 50% Refund Period, the course will not appear on the student's transcript. If a course is dropped after the end of the 50% Refund Period, the course will appear on a student's transcript as a "WP" or "WF" (withdrawal) and the credits will be considered <i>attempted credits</i> . Dropping below 6 credits in a semester may affect the student's eligibility for both Lancaster Seminary Scholarship and Federal Stafford loans. See the student handbook for tuition refund policy for dropped courses.	
Course No.	Course Title

The fee to ADD or DROP classes will be charged to your Seminary account.

Required Signature:

Advisor's Signature _____

Date _____